



CITY OF SUGAR LAND
PUBLIC WORKS

EASEMENT/ RIGHTS-OF-WAY RELEASE APPLICATION

Submit to: Development Review Coordinator at City Hall, 2700 Town Center Boulevard
Mail to: Development Review Coordinator at P.O. Box 110, Sugar Land, Texas 77487-0110

DATE OF APPLICATION: _____

APPLICANT NAME: _____

REPRESENTING: _____

ADDRESS: _____

TELEPHONE: _____ OFFICE: _____

MOBILE: _____

FAX: _____

LOCATION: _____

- PLEASE ATTACH:**
- ☐ Description of Request
 - ☐ Legal Description of Subject Property/s
 - ☐ Survey Exhibit/s of Easements to be Abandoned
 - ☐ Record of New Easements (if there are new easements)
 - ☐ Documentation of City Acceptance of Public Utilities (if there are new utilities)
 - ☐ Documentation of Private Utility Abandonment (if private utilities are abandoned)

Sugar Land Municipal Code, Ch. 2, Article I, Sec. 2-2 "c" requires Council Action for the release of real property. Easements must be released prior to site plan approval. Any work completed prior to Council approval is at the applicant's own risk. The release process is lengthy and in our effort to expedite your plans we request, at your earliest convenience, the information requested above to prepare for the City Council agenda.

OFFICE USE ONLY

Date Received: _____